

Transcript Request

Your request must be in writing with an original signature and a payment of \$5.00 per transcript. In order to complete your request, please submit the following:

1. Name at time of attendance
2. Year of graduation
3. Date of birth
4. Current address
5. Address where the transcript is to be sent
6. Phone # in case we encounter a problem & need to contact you
7. Make check payable to NUPT
8. Your signature and the date (we will not process a request without your signature)

Send this information to:

Registrar's Office
Department of Physical Therapy & Human Movement Sciences
Northwestern University
645 N Michigan Ave
Suite 1100
Chicago IL 60611

Transcript requests should not be sent to the Registrar's Office in Evanston. PTHMS may or may not receive the request and the issuance of your transcript could be delayed.