Health System Vetting Process for Research Proposals leveraging the clinical environment (Pre-Grant Submission)

Does your research proposal involve any of the following:

_ Use of system level resources (i.e. IS, Epic, PMO, Quality)
_ Impact on clinical care
_ Significant impact on clinical workflow
_ Implementation or Participation at 2 or more regions

No → Proceed as usual through NU grant submission process

Yes ↓

Email Research@nm.org with:

- Summary of Project
- Date of RFA/RFP application
- Anticipated resources needed

Information Services will contact you to schedule a 30-min conversation. This will result in co-developing an SBAR and initiating HSCC review.

Clinical & Operational Review

Research team will be guided through socializing to the appropriate medical & operational leaders for vetting and feedback (medical directors, quality committees, etc.)

Compliance Review

NMHC Office of Research & NU Office of Research scope out considerations for legal and regulatory compliance

IS, Technology, & Capability Review

ServiceNow ticket initiates scoping and budget preparation from IS along with feasibility (Epic, Apps, etc.)

HSCC Vetting of Concept

- Clin/Ops Letter of Support (Cindy Barnard)
- Joint Memorandum of Understanding
- IS Letter of Support (Doug King)

Post-Submission

Notified Proposal is Funded → Email Research@nm.org making aware of funding decision. This will re-initiate HSCC review for approval to go-live and prioritize within system → HSCC Approval to move forward and prioritization of resources