**Health Sciences Integrated Program**

**Qualifying Exam Planning Form**

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| Name |  |
| Track |  |
| Advisor |  |
| Date |  |

**Planning** **Exam Tasks and Timeline**

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| **Task** | **Date** | **Suggested Timeline** | **Example** |
| Student and advisor: Discuss topics and review description of both track-specific and integrated exams. |  | Quarters 3-6, depending on coursework requirements | Spring, Year 1 |
| Student: Select Committees (3 members) in conjunction with Associate Director/Director, Advisor, and Track Leader.   * Track faculty and HSIP Director or Assoc. Director are on both committees. * Select one additional member to sit on each committee (track faculty for track-specific and other faculty for integrated exam) |  | Quarter before exam | May-June, Year 1 |
| Student: Submit summary of proposed project to committee |  |  | July 1,Year 1 |
| Committee: Feedback to student |  | 2 weeks | July 15, Year 1 |
| Student: Finalize preparation plan including committee feedback and submit to committee |  | 2 weeks | August 1, Year 1 |
| Student: Research/Reading/Fieldwork |  | 2-3 months | August- October |
| Student (with Program Assistant): Schedule Oral Exams |  | 2 months in advance | Schedule in summer for  Fall, Year 2 |
| Student: Track-specific exam reading or fieldwork |  | 2 months | August-September, Year 2 |
| Student: Track-specific exam paper due |  | 6 weeks before oral exam | October 15, Year 2 |
| Committee: Integrated exam question presented to student |  | 4 weeks before oral exam | November 1, Year 2 |
| Student: Integrated exam paper due |  | 2 weeks after question received | November 15, Year 2 |
| Oral Exams |  | 2 weeks after paper turned in | December 1, Year 2 |