

Health Sciences Integrated Program (HSIP)

Travel Funds Request Form

The Health Sciences Integrated Program is able to support up to five HSIP students per year to attend special meetings and conferences related to the health sciences. Requests for funds will be taken on a first come first served basis, and will be considered based on proposals' relevance to the student's dissertation research and the support of the student's academic advisor or dissertation chair.

- Preference will be given to students who are presenting at the requested meeting/conference (e.g. poster session, oral presentation, etc)
- Requests must be submitted in writing by completing this *Request Form*;
- Student must be in good academic standing.

Please provide the following information:

Name	Class Year/Degree(s) Sought
Home Address	Email Address/Phone

The HSIP program will give preference to students with additional sources of travel funding. If you are the primary presenter at the conference, you are required to also apply for travel funds through The Graduate School's Conference Travel Grant (CTG) program. Please see (<http://www.tgs.northwestern.edu/funding/fellowships-and-grants/internal-grants/conference-travel-grant/>) for application instructions. Please provide documentation of your application or award to the CTG when you apply for HSIP funds. If you are a doctoral student on a F31 or T32 training grant, you may not apply for HSIP funds to attend conferences required through your training grant (i.e. Academy Health), as the training grants typically cover the costs of required conferences. You may apply for HSIP funds to attend other conferences.

If you have applied for funding from other sources, please list awards (or potential awards) below:

Total of Award Amount	Award Name(s)
\$	

HSIP students should receive approval from their academic advisor or dissertation chair when applying for HSIP travel funds.

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Signature of Academic Advisor or Dissertation Chair	Date

Please provide a summary of the meeting or conference, event date(s), your role in attending the event, and what you hope to gain by attending:

Please provide your proposed budget:

Please note: the maximum amount for HSIP Travel Awards is \$600

Event Registration Fee	\$
Student Membership Fee	\$
Lodging/Hotel	\$
Airfare	\$
Meals	\$
Taxi	\$
Other	\$
Total	\$

Please submit this form to the address below **along with the agenda for the meeting/conference requested:**

Health Sciences Integrated Program
Lucy Bilaver, Director
email: l-bilaver@northwestern.edu