

ADMINISTRATIVE POLICY

Subject: Bridge Funding	Page 1 of 2	Policy # Version: 1.1
Title: Bridge Funding at the Feinberg School of Medicine	Revision of: Version 1.0, April 1, 2013	Effective Date: October 9, 2019
		Removal Date:

I. PURPOSE:

Feinberg must maintain a balanced budget with the university at all times. In order to preserve the financial integrity of the school, it is required that Feinberg investigators fund their laboratories from external grants, external gifts, investigator-held fund balances, or from start-up funds given to new investigators. Established laboratories that lose some component of their funding must quickly right-size their budgets to maintain the financial balance of the laboratory. In rare circumstances, outlined below, investigators may apply for limited bridge funding, which is discretionary on the part of the school.

II. PERSONS AFFECTED:

Investigators seeking a bridge funding award from Feinberg.

III. POLICY STATEMENT:

Bridge Funding Award Amounts:

- Up to \$80,000 for up to a maximum of 8 months (from time of receipt of peer review results to likely start date of new award)
- Applicants must not have other discretionary funds
- Department will typically be asked to match \$0.20 for every \$1.00 provided by Dean's office, bringing total bridge funding to \$100,000

Eligibility Criteria:

- Investigator has no more than 2 R01 (or similar) awards
- Competing applications must carry at least 15% funded salary effort commitment
- Competing applications must have scored near the payline

Expense Support Categories:

- Faculty salary at the same effort level proposed on the unfunded application
- Salary for existing staff already supported by that grant (no new hires or To Be Named positions will be supported)
- Supplies as requested on the existing grant
- Animal per diem costs
- NOT SUPPORTED: equipment purchases, travel, other items at the discretion of the Vice Dean for Scientific Affairs and Graduate Education and the Vice Dean for Finance and Administration

IV. PROCEDURE STATEMENT:

Application Process:

1. Submit your request for bridge funding to your Department Chair
2. Chair endorsement and recommendation must be transmitted to the Vice Dean for Scientific Affairs and Graduate Education
3. Chair transmission must include:

Title: Bridge Funding at the Feinberg School of Medicine	Page 2 of 2	Policy # Version: 1.1
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- a. Summary Statement from review
- b. Submitted application
- c. Date of planned resubmission
- d. Budget for Bridge Funding period
- e. Budget justification
- f. Up to date “other funding” page
- g. Chair transmission should indicate the level of planned cost share commitment (\$0.20 per \$1.00 of requested support)

V. POLICY UPDATE SCHEDULE:

Feinberg reserves the right to modify or rescind this policy at any time.

VI. REVISION HISTORY:

April 1, 2013 – New policy effective
October 9, 2019