

## Important Information for International Visiting Students

Please carefully read pages 1 and 2, then complete pages 3 and 4, and return via email to

[anna-kate@northwestern.edu](mailto:anna-kate@northwestern.edu).

- I. **Health insurance:** Visiting Students must have a minimum of \$100,000 USD of major medical insurance, and the policy must state that it meets all the requirements mentioned here: <https://www.northwestern.edu/risk/claims-insurance/university-insurance-programs/visiting-scholars/index.html>. Travel Insurance is not accepted. A detailed policy in English and the [Waiver Request form](#) must be faxed or emailed to the Visiting Student Programs Office (Fax: 312/503-0715, Email: [anna-kate@northwestern.edu](mailto:anna-kate@northwestern.edu)) for review at least **4 weeks** prior to your start date. **DO NOT submit your policy directly to Risk Management.** *The QuantiFERON-TB GOLD test is not free if you provide your own insurance. It is your responsibility to check with your insurance company if the test will be covered.*

If you purchase the NU insurance, there is a fee of \$53 per week. Depending on your arrival dates, this is typically \$265.00 for one rotation or \$477.00 for two rotations. Credit card is the only acceptable form of payment. See website for the credit card form. Payment must be received at least 2 weeks prior to your start date. You will receive an insurance card and brochure of the policy at registration.

- II. A QuantiFERON-TB GOLD blood test will be required upon your arrival to Northwestern University. You may **not** participate in clinical activities until this has been completed. Results of the test are usually received within 72 hours but may take longer. This test is free of charge only if you have purchased the NU insurance AND the test is performed at Student Health. If you suspect that your blood test will be positive, you must notify the coordinator when you submit this form. Failure to do so may jeopardize your rotation. You have two options:
  1. You may **arrive early (up to 10 days prior to your start date)** in order to have the QuantiFERON blood test performed at Student Health. An appointment time will be requested for you at Student Health. These appointment times are not flexible, please submit this form only if you have secured a visa and booked a flight. Your appointment details will be emailed to you from the Visiting Student Office typically 2-3 weeks before your start date.
  2. If you are in the US prior to coming to Northwestern, you may get a PPD skin test **or** chest x-ray **or** QuantiFERON-TB GOLD test elsewhere in the United States and submit the negative results to Student Health- Attn: Lynn Carter (fax: 312/695-2857 or [lcarter4@nm.org](mailto:lcarter4@nm.org)) **preferably 2 weeks but no later than 8 days prior to your start date.** This will allow you to start your rotation on time.
- III. **Visa requirements: For the purposes of this elective, a B-1 visa is required.** If you are from a visa waiver country, you must register in [ESTA](#) prior to making any final flight arrangements. Individuals who have or will enter the US for any other purpose (business or pleasure) regardless of visa type, **cannot** use this visa to rotate at Northwestern. You will be required to bring your passport, visa, and I-94 form to registration and disclose the conditions of your admission into the US.
- IV. **Cancellations or Delays:** Visiting students enrolled in clerkships are expected to report on time on the initial day of the clerkship. A great deal of organization goes into preparing for your arrival. **If travel or visa problems arise, please contact [anna-kate@northwestern.edu](mailto:anna-kate@northwestern.edu) immediately if you are not able to arrive as scheduled. Students who arrive after their scheduled clerkship has started may forfeit the rotation.** There will be no re-scheduling of electives.

# Travel and Arrival Information for International Students

By submitting this document, you are confirming that you already have travel plans in place and have secured a visa if necessary. In the subject line of your email, type "Arrival (your name) (your start date)" and send as an attachment to [anna-kate@northwestern.edu](mailto:anna-kate@northwestern.edu).

**\*\*This form is due 4 weeks prior to your start date. Please plan accordingly\*\***

## Biographical and Elective Information

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

Date of birth (mm/dd/yy): \_\_\_\_\_ Gender: \_\_\_\_\_

Citizenship: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Elective dates: (mm/dd/yy) start: \_\_\_\_\_ end: \_\_\_\_\_

Elective name(s): \_\_\_\_\_

\_\_\_\_\_

I will be arriving in Chicago on (mm/dd/yy): \_\_\_\_\_ Time of arrival: AM/PM (circle one)

Type of Visa acquired\*: \_\_\_\_\_

*\* For the purposes of this elective, a B-1 visa or ESTA visa waiver is required.*

**Please bring your passport, visa and I-94 form to registration.**

## Health Insurance Information

Please choose one option regarding health insurance:

- I will have my own health insurance during my rotation and the policy clearly states that it fulfills all the requirements stated here: <https://www.northwestern.edu/risk/claims-insurance/university-insurance-programs/visiting-scholars/index.html>.  
I am emailing my detailed policy in ENGLISH and the [Waiver Request Form](#) to the Visiting Student Programs Office. I understand that Travel Insurance policies are NOT accepted. *The QuantiFERON-TB GOLD test is not free if you provide your own insurance. It is your responsibility to check with your insurance company if the QuantiFERON test will be covered.*
- I would like to purchase the Northwestern University visiting student health insurance. (See page 1 for details.)

## TB Testing Information

Chicago Student Health Services is located at 201 East Huron, Galter Pavilion, 18<sup>th</sup> floor, and their hours are 8:00 a.m. to 4:00 p.m. All health appointments take place on the Chicago campus on Mondays and Wednesdays only. **You CANNOT choose an option that is the same day as your arrival date.**

I request a Student Health appointment for (choose one):

- Option 1: Two Fridays (10 days) before my start date. I will be ready to start my rotation on time.
- Option 2: The Monday (7 days) before my start date. I will be ready to start my rotation on time.
- Option 3: The Wednesday before my start date. I will be ready to start my rotation on time.
- Option 4: **Option 4 is not available to students who suspect their blood test will be positive.**  
I have had a negative PPD skin test, chest x-ray or QuantiFERON-GOLD test within the last 6 months in the USA. I will fax or email the results to Student Health Attn: Lynn Carter at 312/695-2857 or [lcarter4@nm.org](mailto:lcarter4@nm.org) **no later than 10 business days prior to my start date.** If you have already done so, please email [anna-kate@northwestern.edu](mailto:anna-kate@northwestern.edu).

*Note: These are the only options. **Late arrivals are not accepted or tolerated.** Northwestern has specific start and end dates. If you cannot choose one of these options, you will have to cancel your rotation.*