

MEDICAL STUDENT POLICY

Title: Student Assignment to Clinical Sites Policy	
Relevant LCME Element(s): 10.9: Student Assignment	Last approved: 3/1/2023

- I. **PURPOSE**
Defines policies and procedures used to assign students to clinical sites.
- II. **PERSONS AFFECTED:**
Medical students, clerkship directors
- III. **POLICY AND PROCEDURE STATEMENT**
Feinberg students are assigned to clinical sites during each year of the curriculum. Student assignments to ECMH sites are made by the ECMH director. Assignments to clinical sites within clerkships are made by the clerkship directors. Whenever possible, students are allowed to express or rank preferences and assignment to sites will be done in a consistent and fair way. Requests based on conflicts of interest, accommodations, compliance issues, and extenuating personal circumstances will be given priority. Students must discuss a request to change an assignment with the course/clerkship director. Students must request approval from the course or clerkship director before arranging to switch assignments with peers.
- IV. **REVISION HISTORY**

5/3/2023: Language revised for clarity.
5/7/2020: Language revised for clarity.
- V. **APPROVING BODY:**
Curriculum Committee