

## Clerkship assessment and grading policy

### Obstetrics and Gynecology Clerkship

The Obstetrics and Gynecology clerkship requires several different assessment modalities over the course of the six week rotation. Many of these components contribute to the final grade and score. Some components are graded on a “completed” versus “not completed” basis, while others are used for additional narrative comments (e.g., nurse and patient evaluations).

Students are responsible for being aware of the following assessment policies:

- Assessment policy for Phases 2 and 3
- Examination policy

#### **Section I: Components of the grade**

Your clerkship grade will be derived from the following components:

<b><i>Component</i></b>	<b><i>% (or points) towards final grade</i></b>
Faculty/resident clinical performance assessment	50%
OSCE	20%
NBME	20%
Professionalism	7%
Mobile EPA Obs	3%

## A. Clinical Performance Assessment (50%)

### *Who automatically evaluates you?*

1. Labor & Delivery Day Team
2. Labor & Delivery Night Float Team
3. Inpatient Gynecology (Gen Gyn, Gyn Onc, Urogyn)

### *Who else should I be asking for evaluations?*

4. Mentor or PAC Clinic Resident/Attending (Prentice Students)
4. Mentor or GYN Clinic Resident/Attending (Stroger Students)

\* Any resident or attending you work with can choose to evaluate you, so all interactions are important

Based on the clerkship director's assessment of rating patterns of faculty and residents, as well as other extenuating factors (e.g. professionalism issues) the clerkship director may modify the final clinical grade.

## B. OSCE (20%)

The OB/Gyn OSCE exam is composed of 6 stations: OB, GYN, Oral Exam, Information Literacy, Chart Review, Diagnosis & Management (images). Each station is worth 5 points—students have the opportunity to obtain both full credit and partial credit for a multitude of assessed components. The student's final score out of 30 is then converted to a score out of 20 for the final gradebook.

During the OB station you will review a brief flow chart, receive a patient's LMP date and evaluate and counsel a pregnant patient based on their findings. You will complete a brief post-encounter form. The GYN station includes an SP with a gynecologic complaint. You will discuss her concerns, answer clinical questions and provide counseling. You will complete a brief post-encounter form. You will not perform a gynecologic exam on an actual patient. The oral exam starts with a brief patient scenario, and then, an OB/GYN clinician will walk you through your work up, differential diagnosis, management plan and future considerations for that clinical concern. Information literacy involves a clinical scenario in which you are asked to use the "best possible" evidence-based resource to answer a clinical question. You will be expected to fully cite your sources. Chart Review includes a patient chart (GYN, OB prenatal or ED consult). You will review the record provided and then answer relevant clinical questions, including creating a differential diagnosis, problem list and management plans/orders. Diagnosis and Management station includes images and a brief clinical scenario. This information should be used to answer all related clinical questions.

## C. NBME (20%)

The grading for the NBME shelf exam will be Pass/Fail. The clerkship will use the published Hofstee Recommended Standard from the most recent year as the Pass/Fail cut point. All students who achieve a score of Pass on the shelf will receive full points towards their final grade.

## D. Professionalism (7%)

**Clerk Log Maintenance** = 1 point total

- ✓ Started by Week 2 = 0.5pts
- ✓ Weekly logging for duration of clerkship = 0.5pts

**Clerkship Log Completion:** by last Wednesday of clerkship = 1 point

To access Clerk Logs: <https://fsmweb02.northwestern.edu/ome/ClerklogsII/PatientEncountersSE/login.cfm>

- Every medical student is responsible for logging their clinical experiences online
- Maintain UP TO DATE and ACCURATE reflection of what you have seen and done
- Log ideally EVERY DAY but at a MINIMUM ONCE WEEKLY
- **We will be monitoring your clerkship logs and will review them with you at the Mid-clerkship Feedback Review with the clerkship director or site directors**
- There are DIAGNOSIS objectives and SKILL objectives
- LOG EVERY ENCOUNTER (even if you've achieved the minimum)
- The majority of your experiences should come from ACTUAL PATIENTS
- This must be completed and the information entered by **THE LAST WEDNESDAY OF THE ROTATION for full professionalism points**. If you are unable to do so, then you must contact Dr. Goldsmith and SJ Doi. As per FSM guidelines, you cannot sit for the NBME Subject Examination until the clerk log is complete.
- **Failure to complete the clerkship log and/or the direct observation in a timely fashion will result in the loss of professionalism points and may adversely affect your grade.**

**Direct Observation H&P or Mobile Obs for EPA 1**

- Week 4 completion = 1 pt (full credit)
- Week 5 completion = 0.5pts (partial credit)
- Week 6 completion = 0 pts (no credit)

To access Direct Observation online:

<https://fsmweb02.northwestern.edu/portal/login.cfm>

- A resident or attending physician at either Prentice or Stroger must observe you obtaining a HISTORY AND PHYSICAL EXAMINATION and fill out the online form (or the paper form). This can be completed by a **FACULTY MEMBER, APP, FELLOW or RESIDENT PHYSICIAN (any level)**.
- For Prentice-based students, ideally this should be done with your **MENTOR** or when you are in **TRIAGE**. You can also request a direct observation on Labor and Delivery. Occasionally, some students will be assigned a Direct Obs session- please watch your email for this.

- For Stroger-based students, this will either be done with Dr. O'Neill/Dr. Arlandson, or during a designated clinic assigned by the Stroger faculty
- \*This must be completed and the form entered by the **END OF WEEK FOUR OF THE ROTATION**. If you are unable to do so, then you must contact Dr. Goldsmith and SJ Doi. You will lose professionalism points for each week it is not completed after Week 4\*

#### **Self-Evaluation and Peer Evaluations** (minimum 1)= 1 pt

- Submit a self-evaluation and online evaluations for your peers from your L&D team, GYN surgical service team (if applicable) or L&D nights team
- Complete by the last Friday of the clerkship to receive full credit

#### **Completion of 3 H&Ps for review by the clerkship leadership team**= 1 pt

- Submit 1 H&P at the midclerkship feedback session
- Submit the remaining H&Ps by the last Friday of the clerkship
- H&Ps will be reviewed by the clerkship leadership and used to generate narrative comments regarding EPAs 2, 5 and 7.

#### **General Professionalism**= 2 pts

- Attendance, responsiveness to emails/pages, professional demeanor (honesty, integrity, respect), and ability to support patient care team goals

### **E. Mobile EPA Obs (3%)**

- EPAs 1, 2, **6\***, 7, and **12\*** (\* = required): Ask for the feedback and provide the QR scan code prior to the encounter requiring evaluation
  - 3 or more completed= 3 pts (full credit)
  - 2 completed = 2 pts
  - 1 completed = 1 pt
  - 0 completed = 0 pts
- Can be done in the following settings:
  - Mentor clinic
  - Outpatient clinics (Prentice or Stroger)
  - Labor and Delivery- patient care/delivery with an attending
  - Gynecology ORs (EPA 12)
  - Sign-out Rounds (AM or PM) on Gen Gyn, Urogyn/FPMRS, Gyn Onc (Prentice or Stroger)
  - Sign-out Rounds (AM or PM) on L&D (Prentice or Stroger)
  - Triage (Prentice or Stroger)
  - GYN consults in ED or Inpatient (Prentice or Stroger)

## Section II: Calculation of final grades

In the Ob/Gyn Clerkship, there are no quotas for the number of Honors, High Pass, Pass, Fail grades and you are not graded on a curve.

Grading Scale	
Honors	86.00-100
High Pass	75.00-85.99
Pass	55.00 to 74.99
Requires extra time*	<b>Below 55.00</b>
Fail**	<b>See below</b>

\* A clerkship director may decide a student needs additional time on the clerkship to meet the objectives. The amount of time needed will vary. In this case, the grade will be "Pass" and the number of additional weeks needed will be noted on the transcript.

\*\* A grade of fail will be given in the following circumstances.

- Failing the NBME shelf exam three times.
- Being unable to meet the clinical requirements of the clerkship after completing additional time twice.
- An egregious professionalism issue.

### **Honors student is one who:**

- Consistently performs thorough work-ups on even the most complicated OB/GYN patients. This includes eliciting pertinent information unprompted, and being able to clearly present the cases in a logical manner.
- Demonstrates superior physical examination skills. They should have the proper techniques and be able to perform a focused obstetrical or gynecologic examination under direct supervision.
- Formulates a well-thought-out and broad but relevant OB/GYN differential diagnosis and thorough treatment plan, even on complex patients.
- Reads independently and uses the evidence based literature to support plans and medical decision making. They should also demonstrate in their presentations and performance that they have a superior knowledge base in OB/GYN.
- Consistently demonstrates initiative in caring for their patients and is independent and proactive in the execution of their daily patient care duties.
- Is professional, dependable, trustworthy and courteous and has outstanding interpersonal skills with a strong work ethic.
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### **High Pass student is one who:**

- Performs thorough work-ups and elicits pertinent information on all routine and some/ most complicated OB/GYN cases. They should be able to present the cases in a logical manner.
- Formulates a relevant differential diagnosis and thorough treatment plan on all routine and some/most complicated OB/GYN cases. They may occasionally need direction and prompting to reach their goal on complex cases, but they take the initiative to do so.

- Demonstrates above average OB/GYN physical examination skills. They are thorough with their techniques and are able to perform a focused gynecologic and/or prenatal examination. They may occasionally miss findings.
- Consistently formulates a well thought out differential on all of the common diagnoses, and occasionally on the complex cases.
- Shows that they are reading independently and have an above average knowledge base in OB/GYN.
- Consistently demonstrates initiative in caring for their patients and is independent and proactive in the execution of their daily patient care duties. They may occasionally need direction in performing their duties.
- Is professional, courteous and has excellent interpersonal skills and work ethic.

**Pass student is one who:**

- Produces complete work-ups and elicits pertinent information on all or most routine OB/GYN cases.
- Is able to formulate a relevant differential diagnosis and treatment plan on routine cases. They may occasionally need guidance and prompting.
- Demonstrates average OB/GYN physical examination skills. They should be familiar with the examination techniques, and should be able to perform a focused examination most of the time, occasionally needing guidance.
- Is able to formulate a well-thought-out differential diagnosis on routine cases, occasionally needing guidance.
- Demonstrates that they are reading and have an average knowledge base.
- Is an independent worker, but may need prompting and direction to understand their daily duties.
- Is professional and courteous with good interpersonal skills and work ethic.

**A student who requires extra time is one who:**

- Is unable to complete work-ups or elicit pertinent information on routine OB/GYN cases.
- Is unable to formulate a relevant differential diagnosis and treatment plan on routine cases, even with prompting and guidance.
- Is unable to perform a supervised gynecologic or prenatal examination and is unfamiliar with the proper examination techniques.
- Demonstrates an extremely poor knowledge base.
- Is unable to perform daily clinical care duties, despite regular prompting and guidance.
- Demonstrates unethical or unprofessional behavior. Other professional grounds for failing include dishonesty, unexcused absences or poor work ethic including willful negligence in patient care duties.

## **OB/GYN Clerkship Medical Student Checklist**

### Clinical Performance Assessment (CPAs) (4 total)

- 3 completed by your inpatient teams (we will obtain this feedback on your behalf)
- 1 requested by you from either your Mentor or PAC/Stroger GYN attending or resident (hand out form)

### Mobile EPA Observation Tool (minimum 3)

- Complete a minimum of 3 by the end of the rotation (1 should be EPA 6 Oral Presentation, 1 should be EPA 12 Procedural Skills- assessment of suturing, knot tying)

### Direct Observation of H&P (minimum 1)

- Directly observed for both history and physical components of exam by resident, APP, fellow or attending physician—we must receive a minimum of 1 of the following:
  - Direct Observation H&P Paper Form
  - Direct Observation H&P Online Form
  - Mobile EPA Obs Tool for EPA 1
- Must be completed by the end of Week 4 for full credit

### Clerkship Log

- Log all procedures/skills/clinical encounters at a minimum once weekly (ideally daily)
- Begin logging in the online Clerkship Log system by Week 2

### H&Ps (minimum 3)

- Submit 3 H&Ps by the last Friday of the clerkship (ideally these should be examples of your best work)
- Bring an H&P for review at your mid-clerkship feedback session (to be included in your folder toward the 3 H&P requirement)

### Peer Evaluations

- Complete peer evaluations for your fellow students on L&D Days, L&D Nights, GYN service (online system) by the last Friday of the rotation

### Self-Assessment

- Complete a CPA form for yourself by the last Friday of the rotation

### Nurse and Patient Evaluations

- Hand these out regularly for feedback—they can be placed in the gray “Medical Student Evaluations” boxes throughout Prentice and Stroger (L&D, ORs, Work Rooms, Stroger Clinics, PAC clinic, etc.)

- Request a minimum of 2 from nurses and 2 from patients
- There is no penalty if we don't receive them back

Medical Student Form Submission: Please submit via any of the following options:

- Gray Boxes labeled "Medical Student Evaluations" located throughout Prentice and Stroger:
  - L&D (both locations), GYN Workroom (Prentice 6 or Stroger), PAC clinic, Prentice Triage, Stroger Clinics (4<sup>th</sup> floor)
- Bring to Friday Didactic sessions
- Via email or in person to SJ Doi, Clerkship Coordinator, Prentice 5<sup>th</sup> floor 05-2166 ([sj.doi@nm.org](mailto:sj.doi@nm.org))