

# MEDICAL STUDENT POLICY

Title: <b>Tuition and Health Insurance Refund Policy for Feinberg MD Program</b>	
Relevant LCME Element(s): 12.2 Tuition Refund Policy	Last approved: <b>2/5/2025</b>

## I. **PURPOSE**

State policies and procedures to refund tuition and health insurance to Feinberg medical students.

## II. **PERSONS AFFECTED:**

Medical students

## III. **POLICY AND PROCEDURES STATEMENT**

Feinberg students should be aware of University Procedures available here:

<https://www.northwestern.edu/sfs/payments/withdrawing-from-the-university/index.html>

The Senior Associate Dean of Medical Education must be notified in writing of a student's withdrawal. Simply ceasing to attend class does not constitute official withdrawal.

### **Refund schedule**

All tuition adjustments are computed as of the date on which the official withdrawal notice is received. Adjustments are not made on the basis of attendance in class. In all cases of withdrawal from the Feinberg School of Medicine after the beginning of the year, adjustments on tuition are made in accordance with the following schedule:

- Students whose withdrawal notices are filed before classes begin each year will be refunded their full tuition for the year.
- Students who withdraw after classes have begun but before the end of the second tuition billing cycle will be refunded 50% of tuition.
- Students who withdraw after the second tuition billing cycle will not be entitled to a refund.

Please note that Feinberg, in accordance with Northwestern University policies, does not refund tuition or fees based on mode of instruction (for example in-person or remote) because the credits earned remain the same.

### **Health Insurance Refunds**

Payments for health insurance are refunded when a student withdraws or is dismissed from the university unless the student requests to maintain the charge in order to stay on the plan as a covered individual. For student disability insurance, the student will be refunded the remaining unused premium amount if they are dismissed or withdraw from school.

## IV. **REVISION HISTORY**

2/5/2025: Policy revised to reflect current practices.

6/22/2020: Northwestern University processes revised to include Feinberg-specific information.

V. **APPROVING BODY:**  
Curriculum Committee