

MEDICAL STUDENT POLICY

Title: Copy-Paste in the Electronic Medical Record Policy	
Relevant LCME Element(s): 3.5: Learning Environment/Professionalism 9.9: Student Advancement and Appeal Process	Last approved: 6/1/2022

I. **PURPOSE**

Outlines expectations for student conduct when entering notes in an electronic medical record.

II. **PERSONS AFFECTED:**

Medical students, Clerkship Directors, Senior Associate Dean for Medical Education

III. **POLICY AND PROCEDURE STATEMENT**

It is never appropriate for a student to copy and paste elements of another person's H&P or patient care note into their own note and portray it as their work. All information, other than structured data elements contained within the medical record (vital signs, lab results, medication records, etc.) should reflect the student's ability to gather and present patient data. If a student copies and pastes their own note from a previous day, it should reflect all relevant changes in the patient's condition and progression in their understanding/analysis of the patient's underlying disease process.

Inappropriate copying and pasting of another person's work will be considered a violation of the student code of conduct and a professionalism form may be submitted to the Senior Associate Dean for Medical Education. In addition, as described in each clerkship orientation, this may be grounds for failing a clerkship on professionalism grounds.

IV. **APPROVING BODY:**

Curriculum Committee