Northwestern Medicine®
Feinberg School of Medicine

Office of Finance and Administration

General Finance and Administration e-mail: FinanceandAdministration@northwestern.edu

Financial Services: Payroll paperwork tracking, online over 90 day and paper journals, myHR security access, non-resident contracted services, over 90 day and exception requests, contracts and event requests

Financial Coordinator:	Lori Dixon	312-503-1602	lori.dixon@northwestern.edu
Financial Coordinator:	Tingting Liu	312-503-4542	tingting.liu@northwestern.edu

Payroll: myHR school level approvals, paperwork, salary planning

General Email:	FSM-Payroll@northwestern.edu		
Financial Administrator:	Natalie Chhim	312-503-1247	natalie.chhim@northwestern.edu

Budget/Financial Operations: FSM budgets, forecasts, chartstring accounts, FFRA security access, actuals & budget journals, budget journal template, NUFin Level 3 approvals (DPRs, REQs, expense reports, US contracted services), school approval for over 90 days

Sr. Financial Administrator:	Zanny O'Donnell	312-503-0118	zanny@northwestern.edu
Mgr. Financial Administration:	Keith Olenik	312-503-4730	keith.olenik@northwestern.edu
Mgr. Financial Administration:	Rachel Rufer	312-503-4544	rrufer@northwestern.edu

			Financial Administrators			Financial Coordinators	
Department Name	**Financial Dept ID**	**myHR Dept ID**	**Keith**	**Rachel**	**Zanny**	**Lori**	**Tingting**
Vice Dean for Finance and Administration	5000000 - 5010999		x				x
Vice Dean for Academic Affairs	5020000 - 5022999		x			x	
Vice Dean for Development	5002000 - 5004999		x				x
Vice Dean for Diversity and Inclusion	5040000 - 5040999		x				x
Vice Dean for Education	5060000 - 5077999			x			x
Vice Dean for Regulatory Affairs & CCO	5054000 - 5054999		x			x	
Vice Dean for Scientific Affairs	4904000 - 4904999, 5025000 - 5031999				x	x	
Basic Sciences							
Basic Science Administration	5109000 - 5109999	459600		x			x
Biochemistry & Molecular Genetics	5107000 - 5107999	394000		x			x
Cell & Developmental Biology	5100000 - 5101999	390200		x			x
Microbiology-Immunology	5102000 - 5105999	391900		x			x
Pharmacology	5106000 - 5106999	399300		x			x
Physiology	5108000 - 5108999	401000		x			x
Medical Social Sciences	5264000 - 5265999	410000	x				x
Preventive Medicine	5110000 - 5111999	403900	x			x	
Clinical Sciences							
Anesthesiology	5200000 - 5201999	402500	x				x
Dermatology	5202000 - 5203999	404800			x		x
Emergency Medicine	5204000 - 5205999	407800	x				x
Family & Community Medicine	5206000 - 5207999	405800			x	x	
Medicine	5300000 - 5329999	406600			x	x	
Neurological Surgery	5208000 - 5209999	436100		x			x
Neurology	5210000 - 5211999	420400		x			x
Obstetrics & Gynecology	5212000 - 5231999	422600			x	x	
Ophthalmology	5240000 - 5241999	425900	x				x
Orthopaedic Surgery	5242000 - 5243999	428400	x				x
Otolaryngology	5244000 - 5245999	430300			x	x	
Pathology	5246000 - 5247999	396400			x	x	
Pediatrics	5248000 - 5249999	433200			x	x	
Physical Medicine & Rehabilitation	5250000 - 5253999	434100	x				x
Physical Therapy & Human Movement Sci.	5254000 - 5255999	450600	x				x
Psychiatry & Behavioral Sciences	5256000 - 5257999	434500		x			x
Radiation Oncology	5260000 - 5261999	497400	x			x	
Radiology	5258000 - 5259999	443500			x	x	
Surgery	5340000 - 5367999	435500		x			x
Urology	5262000 - 5263999	441800	x				x
Institutes & Centers							
Center for Epigenetics	5405000 - 5405999	459900		x			x
Center for Genetic Medicine	5400000 - 5401999	489000		x			x
Comprehensive Transplant Center	5442000 - 5443999	489500		x			x
DevSci	5445000 - 5445999	402700	x			x	
FCRRI (Medicine)	5408000 - 5409999	406000			x	x	
Feinberg Clinical Research Institute (Neuro)	5410000 - 5411999	420401		x		x	
Galter Health Sciences Library	5012000 - 5012999	453300	x				x
Institute for Global Health	5440000 - 5440999	496000	x			x	
ISGMH	5444000 - 5444999	402600		x			x
IPHAM	5441000 - 5441999	442000	x			x	
Mesulam Center for CNAD	5404000 - 5405999	458700	x				x
NUCATS	5430000 - 5435999	495300	x				x
Obesity Center	5402000 - 5403999	483000			x	x	
RHLCCC	5418000 - 5426999	444400	x			x	
Women's Health Research Institute	5414000 - 5415999	449000			x	x	