

Data Definitions for Provost Faculty Roster Report

Last updated 5-12-2021

A report titled Provost Faculty Roster was set up via Tableau using a data feed from the FAO database and FAO sends it to the Provost's Office in advance of each Board of Trustees meeting. This is necessary because the FAO faculty database, not myHR, is the source of truth for Feinberg faculty appointment terms. Feinberg sets unpaid faculty appointments to indefinite in myHR to reduce the administrative burden (and related problems) of managing unpaid appointment terms in myHR.

Column	Description
Name	Faculty name, in format LastName, FirstName MI
EMPLOYEE_ID	Employee ID issued via myHR, but input into FAO database
Degree	Degree recorded in FAO database
Email	Preferred email for Feinberg mailings; should use an approved email system consistent with Feinberg policy
Department: Division (Joint)	Primary department appears before the colon. If applicable, the primary division appears after the colon. If the appointment is joint, the unit sharing the joint appointment is in parentheses (and the unit with primary responsibility precedes the parentheses)
Rank	Feinberg rank of most recently approved appointment (so could be future appointment)
Basis (Indicator)	Feinberg basis; if "Academic" appears in parentheses, the appointment is paid by one of FSM's approved affiliates and FT or PT status is recognized at NU (so could be future appointment)
Category	Category of most recently approved appointment (so could be future appointment)
Career Track	Feinberg career track of most recently approved appointment (so could be future appointment)
TENURE	Tenure status of most recently approved appointment (so could be future appointment)
TENURE_DECISION_DATE	For TE faculty only, tenure decision date
LAST_SERVICE_DATE	Most recent start date in a continuous period of service. This is the hire date for someone who has only had one continuous period of service in Feinberg; it is the most recent rehire date for someone who has had more than one service period. This will be a future date if the hire/rehire is processed before the appointment starts.
REGULAR_START	Most recent start date in an appointment period where the category of appointment is regular. This will be a future date in cases where the initial appointment is regular and is processed in advance of the start date. It will also be a future date if a future regular appointment is processed/approved for someone currently holding another appointment type.
APPT_START	Start date of most recently approved appointment term (will be in the future if reappointment has been processed before current appointment ends)
APPT_END	End date of most recently approved appointment term (will be end date of future appointment term if reappointment has been processed before current appointment term ends)
Last Transaction	Last approved transaction in FAO database