First Meeting and Possible Questions

It might be a good idea to write some open-ended questions (questions that can't be answered with a yes or no answer). Below are some topics and question suggestions that might help start the conversation:

Career

- What have you done to develop your career?
- Who had the most significant impact on your choosing this career?
- What are the things you find personally rewarding in your career?
- What does a day in the life of you, look like?

Networking

- Who helped you to get into this field through networking or otherwise?
- What professional associations or organizations are useful to belong to in this field?
- What terminology or ideas should I remember when I am applying for a job in this field?
- What do you know about this area that I don't which would make the greatest difference?

Corporate Culture and Expectations

- What are the things you find frustrating or disappointing and how do you manage these?
- How do you balance home and work commitments?
- What's the most effective daily habit you possess?