MEDICAL FACULTY COUNCIL
Minutes
December 16, 2014 meeting – 4-5pm

Attendees: Shireen Ahmad, Megan Crowley-Matoka, Monica Fudala, Xiaolin He, Kris Healy, Lois Hedman, Priya Kumthekar, Lei Liu, John Salsman, Carol Schmidt, Sara Solla, Linda Van Horn, Jing Zheng, and Julie Bratley (administrative support) and Valerie Tokars (guest)

Approve minutes
- Minutes approved.

Introductions were made of the steering committee members present, which included two new council members: Monica Fudala, MD, the new Family and Community Medicine MFC Representative and Xiaolin He, PhD, the new Biochemistry and Molecular Genetics MFC Representative.

Subcommittee Updates

Faculty Collaboration
- The MFC has partnered to sponsor two of the IPHAM Seminars this spring focused on collaborative research and highlighting interdepartmental and interdisciplinary research. This will be the third year we have partnered with IPHAM, and all past IPHAM seminars and presenters can be found at: http://www.feinberg.northwestern.edu/sites/ipham/about/SS/SS-archive.html. The MFC have previously co-sponsored the April 10 & 24, 2014 and May 15 & 22, 2013 seminars.
- A number of research teams have been reviewed by this steering committee with a goal to focus on departments and research that have not previously been presented in this forum. The following departments have been represented over the past two years: Preventative Medicine, Medical Social Sciences, Pediatrics, Surgery, Pediatrics – Allergy and Immunology, OBGYN – Maternal Fetal, Medicine, Medicine – Allergy and Immunology, Physical Therapy and Human Movement Sciences, Radiology and Emergency Medicine.
- The subcommittee will reach out to the following five teams to gauge interest in sharing their research:
  - Tom O’Halloran, PhD and Teresa Woodruff, PhD
    - Departments Represented: Chemistry & Women’s Health/Obstetrics and Gynecology
  - Chad Mirkin, PhD and Amy Paller, MD or Chad Mirkin, PhD and Alex Stegh, PhD
    - Departments Represented: Chemistry & Dermatology or Neurology
  - Earl Cheng, MD and Arun Sharma, PhD
    - Departments Represented: Urology & Biomedical Engineering
  - Katherine Wisner, MD, Alfred L. George, Jr., MD, Catherine Stika, MD, and Laura Rasmussen-Torvik, PhD (recently submitted for a U54 grant)
    - Departments Represented: Psychiatry, Pharmacology, Obstetrics/Gynecology & Preventive Medicine
  - Horacio Espinosa and John A. Kessler, MD
    - Departments Represented: Mechanical Engineering & Neurology
- The subcommittee will inform the MFC once a decision has been reached with the researchers
  - AI: This subcommittee will draft a letter to reach out to the researcher teams for availability and interest.
AI: Mrs. Julie Bratley will reach out to IPHAM to confirm dates for the co-sponsored seminars in April or May 2015.

MFC Bylaws
- This subcommittee met to discuss updating the MFC bylaws. The last revision was in 2010 and proposed revisions were reviewed and discussed. These revisions included: consistency across the terminology of using “MFC” in all areas were “MFCS”; addition of the new MFC mission statement, voting in general will be a majority vote, for amendments it will be a 2/3 majority vote.
- Additional suggestions from the steering committee would be to include the full mission statement and the “department, center, program and Galter Health Systems Library” terminology throughout the bylaws.
- Survey Monkey will be looked into as an option for online voting distribution.
  - AI: All edits will be completed and this will be circulated for approval and voting

Communications and Outreach
- The Mentor of the Year past award recipients will be up on the website shortly.

Big Data
- Dr. Justin Starren will be attending the January MFC meeting. Next steps for this workshop will be discussed at that time.

Miscellaneous / Other topics
- New Year’s greetings will be sent out to all FSM faculty with the MFC Monthly Recap for this month.

Next meeting: Tuesday, January 27, 4-5pm, Feinberg Pavilion, Conference Room C (251 E. Huron)

MFC website:
http://www.feinberg.northwestern.edu/sites/mfc/

MFC email:
mfc@northwestern.edu