Important information for Global Partner (International)Visiting Students

Instructions: Please read page 1 then complete pages 2 and 3 and email.

I. Visiting Students must have a minimum of $100,000 USD of major medical insurance, and the policy must state that it meets all the requirements mentioned here: http://www.northwestern.edu/risk/insurance/visiting-scholar/waiver-process.html#requirements. Travel Insurance is not accepted. A detailed policy must be faxed or emailed to the Visiting Student Programs Office (Fax: 312/503-0715, Email: visitingstudents@northwestern.edu) for review at least 1 month prior to your start date. DO NOT submit your policy directly to Risk Management or use any forms from the Risk Management website. These are for office use only. The QuantiFERON-TB GOLD test is not free if you provide your own insurance. It is your responsibility to check with your insurance company if the QuantiFERON test will be covered.

II. If you purchase the NU insurance, there is a fee of $225.00 for one rotation* or $405.00 for two rotations*. Credit card is the only acceptable form of payment. See website for the credit card form. Payment must be received at least 2 weeks prior to your start date. You will receive an insurance card and brochure of the policy at registration.*Students who will to arrive 9 or more calendar days prior to the start date of their first rotation will be subject to additional insurance fees. Please email the Visiting Student Programs Office (visitingstudents@northwestern.edu) for specific fee information BEFORE submitting insurance payment if this applies to you.

III. A QuantiFERON-TB GOLD blood test will be required upon your arrival to Northwestern University. You may not participate in clinical activities until this has been completed. Results of the test are usually received within 72 hours but may take longer. This test is free of charge only if you have purchased the NU insurance AND the test is performed at Student Health. If you suspect that your blood test will be positive, you must notify the coordinator when you submit this form. Failure to do so may jeopardize your rotation. Option 4 is not available to students who suspect their blood test will be positive.

You have two options:
1. You may arrive early (up to 10 days prior to your start date) in order to have the QuantiFERON blood test performed at Student Health. Please note that if you are purchasing the NU insurance, additional insurance fees will apply for arrivals 9 or more days prior to your start date.

2. If you are in the US prior to coming to Northwestern, you may get a PPD skin test or chest x-ray or QuantiFERON-TB GOLD test elsewhere in the United States and submit the negative results to Student Health- Attn: Lynn Carter (fax: 312/695-2857 or Lcarter@nmff.org) preferably 2 weeks but no later than 8 days prior to your start date. This will allow you to start your rotation on time.

An appointment time will be requested for you at Student Health. These appointment times are not flexible. Please submit this form only if you have secured a visa and booked a flight. Your appointment details will be emailed to you from the Visiting Student Office typically within 2-3 weeks of your start date.

IV. Visa requirements: For the purposes of this elective, a B-1 visa is required. If you are from a visa waiver country, you must register in ESTA prior to making any final flight arrangements. Individuals who have or will enter the US for any other purpose (business or pleasure) regardless of visa type, cannot use this visa to rotate at Northwestern. You will be required to bring your passport, visa and I-94 form to registration and disclose the conditions of your admission into the US.

V. Cancellations or Delays: Visiting students enrolled in clerkships are expected to report on time on the initial day of the clerkship. A great deal of organization goes into preparing for your arrival. If travel or visa problems arise, please contact visitingstudents@northwestern.edu immediately if you are not able to arrive as scheduled. Students that arrive after their scheduled clerkship has started may forfeit the rotation. There will be no re-scheduling of electives.
Travel and Arrival Information for Global Partner (International) Students

By submitting this document you are confirming that you already have travel plans in place and have secured a visa if necessary.

**This form is due 4 weeks prior to your start date. Please plan accordingly.**

In the subject line of your email, type “Arrival (your name) (your start date)” and send as an attachment to visitingstudents@northwestern.edu (use the tab key to move to another field).

BIOGRAPHICAL AND ELECTIVE INFORMATION

Last name:  
First name:  

Date of birth: (month/day/year)  
Gender:  
Citizenship:  

Current Phone Number:  

Elective Dates: (month/day/year) start:  
end:  

Elective name(s):  

I will be arriving in Chicago on: (month/day/year):  
* Time of arrival:  
AM/PM (circle one)  

*Students who intend to arrive 9 or more calendar days prior to the start date of their first (or only) rotation will be subject to additional insurance fees. Please email the visiting student coordinator for specific information BEFORE submitting insurance fees if this applies to you.

Type of Visa acquired:  

Please bring your passport, visa and I-94 form to registration.

HEALTH INSURANCE INFORMATION

Please choose one option regarding health insurance:

☐ I will have my own health insurance during my rotation and the policy clearly states that it fulfills all the requirements stated here: http://www.northwestern.edu/risk/insurance/visiting-scholar/waiver-process.html#requirements

I am faxing or emailing my detailed policy in ENGLISH to the Visiting Student Programs Office at 312/503-0715. I understand that Travel Insurance policies are NOT accepted. (You will be notified only if the policy is NOT accepted.) The QuantiFERON-TB GOLD test is not free if you provide your own insurance. It is your responsibility to check with your insurance company if the QuantiFERON test will be covered.

☐ I would like to purchase the Northwestern University visiting student health insurance. (See page 1, Section II and the website for details.)
TB TESTING INFORMATION

Chicago campus Student Health office hours are 8:00 a.m. to 4:00 p.m. All health appointments take place on the Chicago campus on Mondays and Wednesdays only.

I request a Student Health appointment for (choose one):

* You CANNOT choose an option that is the same day as your arrival date.*

☐ Option 1: Two Fridays (10 days) before my start date. I will be ready to start my rotation on time. Please note that if you are purchasing the NU insurance, additional fees will apply for arrivals 9 or more days prior to your start date. (See page 1, Section II and the website for details.)

☐ Option 2: The Monday (7 days) before my start date. I will be ready to start my rotation on time.

☐ Option 3: The Wednesday before my start date. I will be ready to start my rotation on time.

☐ Option 4: I have had a negative PPD skin test, chest x-ray or QuantiFERON-GOLD test within the last 6 months in the USA. I will fax or email the results to Student Health Attn: Lynn Carter at 312/695-2857 or Lcarter@nmff.org no later than 10 business days prior to my start date. If you have already done so, please email visitingstudents@northwestern.edu.

Note: These are the only 4 options. Late arrivals are not accepted or tolerated. Northwestern has specific start and end dates. If you cannot choose one of these 5 options, you will have to cancel your rotation.