Feinberg Vendor and Application Assessment Form
(FSM IT staff will assist with completion of this form during assessment.)

What product is being requested?

Name of Requester

**Phase 1**

How will this product be installed?

Which OSs are compatible?

Which browsers are compatible with this application?

Can the department evaluate the client before purchase?

Are any changes necessary to the standard Feinberg client configuration?

Does the application need to be modified to fit the needs of the requesting department?

How is the product hosted?
Are all necessary security protocols followed?

How secure is the product? What are the security concerns?

If the product is a web client, does the browser require plugins like Flash, Silverlight and ActiveX controls?

Will the application require SES data?

How do users access the application (through client, web, etc.)?

What is the overall architecture of the application?

How many and what types of servers does this application require (web, app, database, etc.)?

Can the product run within a VM? If so, which hypervisors (or VMM) does the vendor support?
What versions of the OS and database are needed?

What framework is used (Java, .Net, etc.)?

How do users authenticate to the web server?

Does the vendor test their software with security patches that are released?

Does the application support integration with NetID authentication?

What type of network connectivity is required?

What ports need to be opened on the firewall?

Is communication encrypted? If so, how?

How is the application backed up? How is this reported?
Does product require any NU hosting, or server support/hardware?

How soon does the vendor support newly released OSs? Examples?

Phase 2
Is the support documentation clear and easy to understand?

What is the vendor’s market share?

Does product have a support manual or documentation? Has it been made available?

How soon does vendor respond to requests during the evaluation phase? Quality of support?

How does the vendor deal with bug reports?

How long has the vendor been in business?
How many staff does the vendor have?

Does the vendor update policies and procedures as new devices come on the market?

Does the vendor offer support to end users?

Costs associated with the application?

Support costs and maintenance fees?

Do any peer institutions use the application?

Vendor references?