

NAME: _____
 PHONE: _____

**2008-9 Academic Year
 FSM Student Time Off Request Form**

Date	Week #	X for request off	Reason for request (vacation, extramural elective, research, interviewing, etc.)	Date	Week #	X for request off	Reason for request (vacation, extramural elective, research, interviewing, etc.)
Summer				Winter			
7/7/2008	1			1/5/2009	25		
7/14/2008	2			1/12/2009	26		
7/21/2008	3			1/19/2009	27		
7/28/2008	4			1/26/2009	28		
8/4/2008	5			2/2/2009	29		
8/11/2008	6			2/9/2009	30		
8/18/2008	7			2/16/2009	31		
8/25/2008	8			2/23/2009	32		
9/2/2008	9			3/2/2009	33		
9/8/2008	10			3/9/2009	34		
9/15/2008	11			3/16/2009	35		
9/22/2008	12			3/23/2009	36		
Fall				Spring			
9/29/2008	13			3/30/2009	37		
10/6/2008	14			4/6/2009	38		
10/13/2008	15			4/13/2009	39		
10/20/2008	16			4/20/2009	40		
10/27/2008	17			4/27/2009	41		
11/3/2008	18			5/4/2009	42		
11/10/2008	19			5/11/2009	43		
11/17/2008	20			5/18/2009	44		
11/24/2008	21			5/25/2009	45		
12/1/2008	22			6/1/2009	46		
12/8/2008	23			6/8/2009	47		
12/15/2008	24			6/15/2009	48		

Return this form by 3/7/2008 to the Barbara Reiffman in Ward 1-003 (reiffman@northwestern.edu or 312-503-1369)

Please note: These requests will take precedence over any scheduling requests made in ESS.