APPENDIX C:  
Special Circumstances – Use of Cadavers and Recognizable Human Body Parts for Educational and Research Purposes  
(Effective February 4, 2014)

I. Overview

Northwestern University (“University”) is committed to the legal, dignified, and respectful treatment of cadavers and recognizable human body parts for educational and research purposes on University premises.

The acquisition, inventory, use, storage, transfer, transportation, and disposition of cadavers and recognizable human body parts that are used for educational and research purposes must be conducted in compliance with all legal, public health, and ethical standards, and in a safe and respectful manner.

The purpose of this guide is to complement the University’s policy on the Use of Cadavers and Recognizable Human Body Parts for Educational and Research Purposes and outline the proper procedures for special circumstances involving the use of cadavers and recognizable human body parts.

II. Cadavers and/or Body Parts Brought to the University by New Faculty, Staff or Students

Transfer of cadavers and/or body parts for new faculty, staff, students, or trainees coming from another institution requires the submission of an Anatomical Specimens Request Form to, and written approval by the Department Chair and the Feinberg ORA. New faculty, staff, students, and trainees are encouraged to initiate consultation with the Feinberg ORA prior to arriving at the University.

III. Cadavers and/or Body Parts Obtained by External Individual or Entity – Used for Demonstration/Educational Purposes Only

In exceptional cases, an external individual or entity may bring cadavers and/or body parts to the University for demonstration/educational purposes only if prior, written approval has been granted by NCASE.

a) In such circumstances, the external individual or entity must complete and submit the External Vendor Exception Application Form obtained from NCASE for review and approval.

b) The external individual or entity must certify their cadavers and/or body parts are: acquired from vendor sources who follow all legal, public health, and ethical standards; appropriately packaged and transported; uniquely identified; and, serological tested per OSHA Bloodborne Pathogens Standards, with accompany documentation showing proof that all cadavers and body parts meet these standards (i.e., are free of Hepatitis B, Hepatitis C, and HIV 1 and 2, at minimum).
c) The external individual or entity must agree to retain custody of the cadavers and/or body parts during the demonstration, and to remove the cadavers and/or body parts following the demonstration.

d) The external individual or entity is prohibited from transferring or disposing of any cadavers and/or body parts within the University in a manner not consistent with University policies and procedures.