APPENDIX B:
Disposition of Cadavers and Recognizable Human Body Parts for Educational and Research Purposes
(Effective February 4, 2014)

I. Overview

Northwestern University (“University”) is committed to the legal, dignified, and respectful treatment of cadavers and recognizable human body parts for educational and research purposes on University premises.

The acquisition, inventory, use, storage, transfer, transportation, and disposition of cadavers and recognizable human body parts that are used for educational and research purposes must be conducted in compliance with all legal, public health, and ethical standards, and in a safe and respectful manner.

The purpose of this guide is to complement the University’s policy on the Use of Cadavers and Recognizable Human Body Parts for Educational and Research Purposes and outline the proper procedures for the disposition of cadavers and recognizable human body parts.

II. Disposition/Cremation of Cadavers and/or Body Parts

a) Cadavers and Brains: Any cadaver and/or brain provided through the AGA must be cremated in accordance with the AGA’s and state requirements. Any cadaver and/or brain provided through an alternative Approved Supplier must be cremated in accordance with the alternative Approved Supplier’s and state requirements. The transport and transfer of cadavers and/or brains for final Disposition is the responsibility of the Feinberg AWOME and is arranged through approved transporters and Disposition vendors.

b) All Other Recognizable Body Parts: When a project leader has completed use of recognizable body parts, the project leader shall contact the applicable Anatomical Specimens Coordinating Department to arrange for approved transport and final Disposition. Please reference Section III (a) of Appendix A of the University’s policy on the Use of Cadavers and Recognizable Body Parts for Educational and Research Purposes to determine the applicable Anatomical Specimens Coordinating Department through which to coordinate this activity.

c) The Anatomical Specimens Coordinator must acknowledge receipt and usage of the recognizable body parts, update the Anatomical Specimens Tracking Sheet, and make arrangements for their transfer and disposition in a manner consistent with all legal requirements, using approved transport and disposition vendors, via approved transportation methods.

d) The applicable Anatomical Specimens Coordinator must update the Anatomical Specimens Tracking Sheet and account for any portion of the cadavers and/or body parts that is not returned to their Anatomical Specimens Coordinating Department.
III. Transferring Cadavers and/or Body Parts within the University or Medical Campus for Continued Use

Cadavers and/or body parts must always remain on University or medical campus premises. If cadavers and/or body parts must be used outside of the Feinberg AWOME or NCASE approved space, a Request for Transfer and Use of Anatomical Specimens Form must be submitted to the appropriate Anatomical Specimens Coordinating Department, i.e. the Feinberg AWOME for cadavers, brains, and temporal bones, and NCASE for body parts. Specimens cannot be removed from the Feinberg AWOME or NCASE approved space without the submission of this form. Once approval is granted, the requesting party will work with the Anatomical Specimens Coordinating Department to ensure that pick up, transport, use, and return meet University standards.