

**Alcohol Rider for Northwestern University Events for Graduate and Professional Students**

In addition to the terms and conditions set forth in the agreement/contract between Northwestern University and \_\_\_\_\_ (“hotel/vendor/caterer”) to which this Rider is attached, the parties hereby agree:

- That the hotel/vendor/caterer has read and will comply with the Northwestern University Policy Regarding Alcohol at Off-Campus Events for Graduate and Professional Students.
- At a cash bar or partially subsidized event, non-alcoholic beverages must be provided at a cost of \$1 or less. At open bar events, non-alcoholic beverages must be provided free of charge. Food must be available throughout the duration of any event where alcohol will be served. Water and coin-operated soda/snack machines are not acceptable. For any open bar or partially subsidized events where alcohol will be served, the event may last no longer than 5 hours and individuals will be served no more than one drink (a 12-ounce beer, a 5-ounce glass of wine, or a 1.5-ounce shot of liquor) per hour.
- That prior to execution of this agreement, the hotel/vendor/caterer will procure at its own expense and deliver to Northwestern University a certificate of insurance naming Northwestern University as an additional insured in the amount of \$3,000,000.00 per occurrence for both bodily injury and property damage.
- That the hotel/vendor/caterer will provide all security and bar staff. The hotel/vendor/caterer takes full responsibility for checking identification, for ensuring that alcohol is not served to participants under age 21, and for carrying a minimum of \$3,000,000.00 in general liability insurance and state required dram shop insurance.
- The hotel/vendor/caterer hereby agrees to indemnify and hold harmless Northwestern University, its trustees, officers, employees, and agents, of and from any cost, loss, or expense incurred as a consequence of damage to property, personal injury or death arising or alleged to have arisen out of the performance of the agreement with Northwestern University, together with any legal and related expenses which may be incurred by Northwestern University in defending such claims, unless such loss results solely from the negligent act or omission of Northwestern University.

To the extent that the terms of this Rider conflict with the terms and conditions set forth in the agreement/contract with Northwestern University, the terms of this Rider shall govern.

HOTEL/VENDOR/CATERER

NORTHWESTERN UNIVERSITY

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

William J. Banis  
Vice President for Student Affairs

Date: \_\_\_\_\_

Date: \_\_\_\_\_